

ATC RFP Evaluation

Club name
Address
Phone number
Website URL
Email address
Contact name

RFP Reference	Requirement	Complies Y/N	Comments	Weight	Score	Total
2.1.1 - Sailing Area	It should take no longer than 30 minutes to sail to or from the Start/Finish area (in average wind conditions).		1 - More than 30 mins 2 - 30 mins 3 - Less than 30 mins	3		0
2.1.2 - Course Requirements - Course Configuration	The respondent must demonstrate an ability to lay the desired course type and should supply exclusive use of the racing area to tasars		0 - Not Demonstrated 2 - Demonstrated	3		0
2.1.2 - Course Requirements - Course Laying	The respondent must demonstrate an ability to lay the course using a dedicated, properly equipped course laying boat.		0 - Not Demonstrated 2 - Demonstrated	3		0

	The respondent must demonstrate an ability to reset mark locations during the race in the event of major wind shifts, and to signal a change of course without relying on the course laying boat.	0 - Not Demonstrated 2 - Demonstrated	3	0
2.1.3 - Sailing Divisions	The respondent must demonstrate an ability to run and manage two separate course areas when the total number of entries is expected to exceed 70 boats.	0 - Not Demonstrated 2 - Demonstrated	3	0
2.1.4 - Sailing Program	The respondent can commit to completeing a race session within 4 hours.	1 - Greater than 4 hours 2 - 4 Hours 3 - Less than 4 hours	3	0
	The respondent can cater for the proposed elapsed duration of the event.	0 - Not Demonstrated 2 - Demonstrated	2	0
	The respondent can complete the required number of races in the specified time (including a Lay Day)	0 - Not Demonstrated 2 - Demonstrated	2	0
	The respondent can cater for the required registration period	0 - Not Demonstrated 2 - Demonstrated	2	0
2.1.5 - Results Required	The respondent can provide the results required.	0 - Not Demonstrated 2 - Demonstrated	1	0
	Results shall be available within one hour of the last boat finish time, and shall be posted on the host club website and on a Tasar association website nominated by the ATC.	1 - Greater than 1 hour 2 - Within 1 hour 3 - Less than 1 hour	2	0

2.1.6 - Race Officers & Support Staff	The respondent agrees to the conditions of appointment of the PRO.	0 - Not Demonstrated 2 - Demonstrated	3	0
	Nominated PRO name & experience/qualifications provided & appropriate	1 - Under qualified 2 - Qualified 3 - Exceeds min qualifications	3	0
	Names of other nominated Race Officers provided & appropriate	0 - Not provided 2 - Provided	2	0
2.1.7 - Support Craft	Race Committee vessels are appropriate to the task for which they are nominated	0 - Not Demonstrated 2 - Demonstrated	3	0
	Soft-sided RIBs are available.	0 - Not Demonstrated 2 - Demonstrated	3	0
	The ratio of competitor boats to rescue boats is appropriate. Minimum ratio of competitor boats to rescue boats of 20/1 (15/1 preferred)	1 - Greater than 20/1 2 - 20/1 3 - Less than 20/1	3	0
	Qualifications of Race Committee boat operators are appropriate (Coxswain TL3).	0 - Not Demonstrated 2 - Demonstrated	2	0
2.2 - Venue Infrastructure and Local Conditions	Security for boats – can they be left at the venue or must they be taken away each evening?	0 - Removed 2 - Stay at venue	2	0
	If they are left at the venue, what security is available?	1 - None 2 - Demonstrated adequate 3 - Locked in secure compound	2	0
	How many boats can the rigging area accommodate?	1 - Less than 80 2 - 80 3 - More than 80	1	0

Launching facilities – is this on sand, or via a ramp, etc	1 - Ramp would be a constraint 2 - Unconstrained	1	0
Describe the prevailing winds during the period of the event – wind strength, direction, reliability.	1 - Winds could be variable/unreliable 2 - Adequate most of the time 3 - Consistent & predictable		0
Does the venue normally experience a lee shore or weather shore?	1 - Weather shore 3 - Lee shore		0
Would the wind normally be expected to switch between a land and sea breeze during the course of the day?	0 - Yes 2 - No	2	0
Would tidal flows be expected to significantly influence the racing?	0 - Yes 2 - No	2	0
What is the normal tidal variation in the racing area?	1 - More than 1 metre 2 - About 1 metre 3 - Less than 1 metre		0
What is the peak rate of tidal flow?	1 - More than 1/2 Knot 2 - About 1/2 Knot 3 - Less tha 1/2 Knot		0
What is the nominal water depth in the sailing area?	1 - Less than 5 Metres 2 - 5 Metres 3 - Greater than 5 Metres	2	0
Is the venue serviced by a chandlery?	0 - No 2 - Yes	1	0
If not, how far to the nearest chandler?	1 - More than 10 minutes 2 - 10 minutes 3 - Less than 10 minutes	1	0

What boat wash down facilities would be available?	0 - None 1 - Hoses 2 - Sprays	1	0
How many car parking spaces would be available for competitors.	1 - Less than 50 2 - 50 3 - More than 50	2	0
Is the parking free or fee based?	0 - Fee Based 2 - Free	1	0
If fee based – at what rate?	1 - Hourly rate 2 - Daily rate	1	0
How many containers can be accommodated by the venue?	1 - Less than 5 2 - 5 3 - More than 5	2	0
If none – how distant would the containers be located?	1 - More than 10 minutes 2 - 10 minutes 3 - Less than 10 minutes	1	0
What is the capacity of the amenities? (Change rooms, showers, toilets)	1 - Less than 30 competitors 2 - 30 3 - More than 30 competitors	2	0
Will additional facilities be required for the event?			0
Does the club have a media liaison officer to assist local promotion of the event?	0 - No 2 - Yes	1	0
What medical/first aid support would be available at the club?	1 - None 2 - First Aid Officer 3 - More tha 1 FA Officer	2	0

	Would the host club be able to arrange spectator craft to view the racing?	0 - No 2 - Yes	2	0
2.3 - Documentation	The host club would be required to provide access to the Notice of Race and Entry Form via its web site.	0 - No 2 - Yes	3	0
	The host club would be required to prepare the Sailing Instructions in consultation with the Organising Authority.	0 - No 2 - Yes	3	0
	Sailing Instructions must be available to review and sign off by the Organising Authority 8 weeks prior to the commencement of the event.	0 - No 2 - Yes	3	0
	Does the host club have an Incident (Emergency) Management plan to cater for significant events (weather and accident)?	0 - No 2 - Yes	3	0
2.4 - Registration, Measurement & Admin Facilities	The respondent must be able to provide the measurement, registration and meeting facilities required for the event.	0 - No 2 - Yes	2	0
	1. Adequate room for measurement of sails	0 - Not Demonstrated 2 - Demonstrated	3	0
	2. Adequate room for weighing boats	0 - Not Demonstrated 2 - Demonstrated	3	0
	3. Adequate room for weighing competitors	0 - Not Demonstrated 2 - Demonstrated	2	0
	4. Registration desk(s)	0 - Not Demonstrated 2 - Demonstrated	2	0

5. Jury / Protest room	0 - Not Demonstrated 2 - Demonstrated	2	0
6. Merchandising stand	0 - Not Demonstrated 2 - Demonstrated	1	0
7. Meeting facilities to accommodate 50% of competitors (AGM, Measurement Committee etc)	0 - Not Demonstrated 2 - Demonstrated	2	0

Total 0

Visit the club – make an assessment of the feel of the club
– although it will be subjective.